



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Табела 5.2. Specification of courses in the second cycle study programme PUBLIC FINANCIAL MANAGEMENT

No.	Course code	Course name
1.	24.MFM101	<u>Financial Management in Public Administration</u>
2.	24.MFM102	<u>Internal and External Oversight of Public Administration</u>
3.	24.MFM103	<u>Budgeting and Control</u>
4.	24.MFM104	<u>Financial Reporting of Public Administration</u>
5.	24.MFM105	<u>Public Administration Accounting</u>
6.	24.MFM106	<u>Project Financing in Public Administration</u>
7.	24.MFM107	<u>Electronic Government</u>
8.	24.MFM108	<u>Public Policy Analysis</u>
9.	24.MFM109	<u>Public Management</u>



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
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Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course name: Financial Management in Public Administration			
Teacher/teachers: Milan Ž. Čupić			
Language of instruction: English			
Course status: Mandatory			
ECTS: 8			
Prerequisites: /			
Semester: Winter			
Course objective: Development of knowledge about context, framework, and procedures of financial management in public administration. Emphasize is on the developing the theoretical and practical knowledge and skills related to evaluation of intended investments, choice of financial sources, and assessment of the effects of decisions made. Given that the organizations of public administration should operate in public interest, of significance is also knowledge about the analysis of social costs and benefits. Also, considering the limited financial sources in public administration, necessary is knowledge about financing projects through public-private partnerships.			
Learning outcome of the course: By mastering the course program, students will be able to: <ul style="list-style-type: none"> • understand institutional and legal framework of financial management in public management; • evaluate financial and economic profitability of investment projects in public administration; • manage performance in public administration; • analyze and choose alternative financial sources in public administration . 			
Course content <i>Theoretical lecture</i> Context and framework of financial management in public administration; Financial management of capital investments; Assessment of investment projects; Performance management in public administration; Financial market and sources of public administration financing. <i>Practical lectures</i> Exercises; Other forms of teaching; Study research.			
Literature: <ul style="list-style-type: none"> • Bandy, G. (2015). <i>Financial Management and Accounting in the Public Sector</i>. New York, NY: Routledge. • McKinney, J. B. (2015). <i>Effective financial management in public and nonprofit agencies</i>. Praeger, Westport, CT • Teaching materials available on the e-learning platform of the Faculty of Economics in Kragujevac. 			
Number of active teaching hours		Theoretical teaching: 3	Practical teaching: 2
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	10	Written or oral exam	30
Practical classes	/		
Tests	30		
Seminars	30		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	



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ЕКОНОМСКИ ФАКУЛТЕТ



UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS

5	0-50	Failing
Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)		
*maximum length is 2 pages A4 format		

[Table 5.2](#)



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT
Type and level of studies: Master's studies (second level)
Course name: Internal and External Oversight of Public Administration
Teacher/teachers: Snežana D. Ljubisavljević, Biljana Č. Jovković
Language of instruction: English
Course status: Mandatory
ECTS: 8
Prerequisites: /
Semester: Winter
Course objective: The aim of studying this subject is to get acquainted with the importance of public administration supervision, the goals and way of functioning of supervision, which presupposes familiarity with the segments of internal supervision - internal control and internal audit, as well as external supervision - inspection and state audit. In accordance with the growing importance of supervision in public administration, the course allows students to prepare for solving the aforementioned problem situations in public administration through familiarization with theoretical concepts in solving practical questions and problems in the field of internal and external supervision.
Learning outcome of the course: After studying this discipline, students will be able to familiarize themselves in detail with the segments of internal and external supervision specific to public administration. Internal supervision and its forms - internal control and internal audit today, which is characterized by the exceptional inefficiency of the public sector, are gaining more and more importance, as a result of which it is necessary that all those who seriously deal with the issue of public administration supervision should be thoroughly familiar with its goals, characteristics and importance both the system of internal and segments of external supervision. Students will have the opportunity to acquire the necessary knowledge related to internal audit, its goals, methods of performance, to become familiar with the importance and elements of the internal control system, as well as the segments of external supervision in public administration, and above all the inspection and state audit service, which represents the most important external a form of business supervision of all subjects in public administration, thanks to whose existence the financial responsibility of users of budget funds is achieved before taxpayers.
Course content <i>Theoretical lecture</i> Introduction: Structure of public administration Segments of public administration. Regulation in public administration. Reporting in public administration. The concept, goals and characteristics of supervision in public administration. Forms of internal and external supervision of public administration. I Internal control in public administration The concept of internal control. Objectives of internal control. Types of internal controls. Ways of conducting control. Structure of the internal control system. Internal control procedures and procedures. Limitations of internal controls. Differences between internal control and internal auditing. II Internal audit in public administration Internal audit as part of the internal control system. Objective and subject of internal audit. Historical development of internal audit. The profession of internal auditors. Internal audit and risk management. Organization and management of internal audit. The role and tasks of the audit committee. Internal audit standards and code of professional ethics of internal auditors. Internal audit process. Contemporary directions of internal audit development. III External oversight of public administration operations INTOSAI Standards in Public Administration. Inspection services in public administration. Supervision of public procurement. State audit in the Republic of Serbia. Jurisdiction of the State Audit Institution. Carrying out a state audit. Reports of the state auditor. <i>Practical lectures</i>



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ЕКОНОМСКИ ФАКУЛТЕТ

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AND BUSINESS



Preparation of approach work, analysis of examples from practice, analysis of case studies; Study research.			
Literature:			
1. Andrić, M., Vuković, B., (2018) Audit of the Public Sector, Faculty of Economics, University of Novi Sad.			
2. Ljubisavljević, S., Jovković, B., (2016) Auditing of Financial Statements, Faculty of Economics, University of Kragujevac - Part III Internal control system			
3. Brusca, I., (Editor) Caperchione, E., (Editor) Cohen, S., (Editor) Rossi, M., (Editor) (2016), Public Sector Accounting and Auditing in Europe: The Challenge of Harmonization (Governance and Public Management) 2015th Edition, Kindle Edition			
4. Bourn, S., (2007) Public Sector Auditing: Is it Value for Money? 1st Edition			
Number of active teaching hours	Theoretical teaching: 3	Practical teaching: 2	
Teaching methods			
Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	10	Written or oral exam	50
Practical classes	/		
Tests	20+20		
Seminars			
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	
5	0-50	Failing	
Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)			
*maximum length is 2 pages A4 format			

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УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course name: Budgeting and Control			
Teacher/teachers: Mirjana M. Todorović, Dejan S. Jovanović			
Language of instruction: English			
Course status: Madatory			
ECTS: 8			
Prerequisites: /			
Semester: Winter			
Course objective: Acquiring theoretical-methodological and practical knowledge in the domain of budgeting and control. The focus is on the budgeting process and the budget as a financial plan, an instrument for ensuring accountability and transparency, as control and management tool, as well as on different budgeting techniques.			
Learning outcome of the course: By mastering the course program, students will be able to: improve existing and acquire new knowledge in the domain of budgeting and control; understand the basic principles of budgeting; application of professional knowledge related to different budgeting techniques; understand the role and importance of budget control; - identify financial performance in public administration.			
Course content <i>Theoretical lecture</i> Theoretical bases of budgeting - principles, functions, types and process of budgeting; Budgeting of income and expenses; Different approaches (techniques) to budgeting; Budget control; Calculation, analysis and management of costs, revenues and results in public administration; Performance measurement, analysis and monitoring <i>Practical lectures:</i> Exercises; Other forms of teaching; Study research.			
Literature: 1.Novićević, V., Antić, Lj. (2009), Upravljačko računovodstvo, Ekonomski fakultet Univerziteta u Nišu. 2.Vašiček, D. i grupa autora (2011), Upravljačko računovodstvo i računovodstvo troškova u javnom sektoru, Hrvatska zajednica računovođa i finansijskih djelatnika. 3.Helden and Hodges (2015), Public Sector Accounting and Budgeting for Non-Specialists, Macmillan education. 4.Poister, T., Aristigueta, M., Hall, J. (2015), Managing and Measuring Performance in public and nonprofit Organizations – an integrated approach, John Wiley and Sons, Inc. 5.Morgan, D., Robinson, K., Strachota, D., Hough, J. (2015), Budgeting for Local Governments and Communities, Routledge.			
Number of active teaching hours	Theoretical teaching: 3	Practical teaching: 2	
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures		Written or oral exam	40
Practical classes			
Tests	40		
Seminars	20		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	



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ЕКОНОМСКИ ФАКУЛТЕТ



UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS

7	61-70	Good
6	51-60	Passing
5	0-50	Failing
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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course name: Financial Reporting of Public Administration			
Teacher/teachers: Vladimir M. Obradović, Nemanja R. Karapavlović			
Language of instruction: English			
Course status: Elective			
ECTS: 8			
Prerequisites: /			
Semester: Summer			
Course objective: By mastering the course program, students will gain basic and in-depth knowledge about the process of regular financial reporting of entities in public administration, the application of theoretical framework and financial reporting standards in the process of preparation of general-purpose financial statements by entities in public administration and non-profit public sector entities in general, and the regulatory framework for public sector financial reporting in the Republic of Serbia.			
Learning outcome of the course: Students will be able to adequately understand the possible bases (cash and accrual) of financial reporting and regulatory framework for financial reporting of public administration entities and financial statements of those entities and non-profit public sector entities in general prepared in accordance with International Public Sector Accounting Standards (IPSAS); perform proper analysis and interpretation of these statements, and adequately understand the current global process of reform of financial reporting of non-profit public sector entities.			
Course content <i>Theoretical lecture</i> Objectives of financial reporting of public administration entities; Users of financial statements of public administration entities; Cash basis and accrual basis of financial reporting of public administration entities and the global process of transition from cash to accrual basis; Types of financial statements of public administration entities and their relationship with financial reporting bases; Regulation of financial reporting of non-profit public sector entities in the Republic Serbia; Qualitative characteristics of public sector financial statements; International Public Sector Accounting Standards (IPSAS); Consolidated financial statements of public sector entities. <i>Practical lectures</i> Practical examples, tests and discussion with students, other types of lectures, study research.			
Literature: Berger, T. M-M. (2017), <i>IPSAS Explained: A Summary of Standards and Principles of International Public Sector Accounting Standards</i> , John Wiley & Sons, Chichester.			
Number of active teaching hours		Theoretical teaching: 3	Practical teaching: 2
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	5	Written or oral exam	30
Practical classes	/		
Tests	65		
Seminars	/		
Other			
Grading System			
Grade	No. of points:	Description	



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ЕКОНОМСКИ ФАКУЛТЕТ



UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
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10	91-100	Excellent
9	81-90	Exceptionally good
8	71-80	Very good
7	61-70	Good
6	51-60	Passing
5	0-50	Failing
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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT		
Type and level of studies: Master's studies (second level)		
Course name: Public Administration Accounting		
Teacher/teachers: Jasmina S. Bogičević, Dragomir S. Dimitrijević		
Language of instruction: English		
Course status: Elective		
ECTS: 8		
Prerequisites: /		
Semester: Summer		
Course objective: <ul style="list-style-type: none">- introducing students to the theoretical and methodological aspects of public administration accounting;- familiarization of students with the regulation of public administration accounting;- understanding the basics of public administration accounting;- introducing students to the preparation of financial reports of public administration entities.		
Learning outcome of the course: <ul style="list-style-type: none">- acquisition of theoretical-methodological and practical knowledge about public administration accounting;- training students to use the cash basis in public administration accounting;- training students to use national and international accounting regulations of public administration;- training students to assess the effects of applying the cash basis in accounting on the performance of public administration entities;- training students for critical analysis of existing public administration accounting practices in Serbia.		
Course content <ol style="list-style-type: none">1. Basic characteristics of public administration accounting;2. National and international regulation of public administration accounting;3. Accounting treatment of property of public administration entities;4. Accounting treatment of equity and liabilities of public administration entities;5. Accounting treatment of current expenses and expenditures for non-financial assets of public administration entities;6. Accounting treatment of current income and receipts from the sale of non-financial assets of public administration entities;7. Accounting treatment of receipts and expenditures that do not affect the periodic result;8. Identifying the periodic result of the public administration entity;9. Compilation of financial reports of public administration entities.		
Literature: <p>Букић, Т., (2014) <i>Основе буџетског рачуноводства</i>, Економски факултет Универзитета у Нишу</p> <p>Gross, G., Budding, T., Tagesson, T., (2014) <i>Public Sector Accounting</i>, Taylor & Francis</p> <p>Гајић, Ј., Медвед, И., (2010) <i>Методологија рачуноводства финансијских и буџетских организација</i>, Универзитет у Новом Саду Економски факултет Суботица</p> <p>Вашичек, Д., Вашичек, В., (2016) <i>Рачуноводство прорачунских и непрофитних организација</i>, Економски факултет Свеучилишта у Ријеци</p>		
Number of active teaching hours	Theoretical teaching: 3	Practical teaching: 2
Teaching methods <p>Lectures by professors, case studies, discussions, etc.</p>		
Examination methods (maximum 100 points)		



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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	5	Written or oral exam	50
Practical classes			
Tests	40		
Seminars	5		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	
5	0-50	Failing	
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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT
Type and level of studies: Master's studies (second level)
Course name: Project Financing in Public Administration
Teacher/teachers: Slađana D. Savović, Vladimir P. Stančić, Milan Ž. Čupić
Language of instruction: English
Course status: Elective
ECTS: 8
Prerequisites: /
Semester: Summer
Course objective: Developing the necessary theoretical and practical knowledge for understanding the issues of financing and project management in the public sector. The importance of projects for local economic development presupposes their effective implementation within the given deadlines and within the framework of available financial resources. This involves a detailed review of the methodological concept of project management in the public sector, techniques for estimating project resources and costs, analysis of financial aspects of projects (characteristics of funding sources, financial feasibility of the project, composition of the financial structure, identification of project challenges and risks), as well as the preparation and assessment of financial and economic effectiveness of project proposals according to different methodologies (IPA, UNDP).
Learning outcome of the course: It is expected that by successfully mastering the material from this subject, students will be able to understand the importance of project management and financing in the public sector. Acquired knowledge and skills related to initiation, planning, evaluation of effectiveness, implementation, control and closure of projects, management of finances, costs, resources and risk of projects can be practically applied in order to increase the efficiency of project implementation in public administration, as important factors of local economic development.
Course content <i>Theoretical lecture</i> Defining projects, types of projects, life cycle of projects; Specific characteristics of projects in public administration; General model of project management in public administration; Planning the implementation of projects in public administration; Time, cost and scope management of projects in public administration; Human resource management challenges in public administration projects; Management of communications for projects in public administration; Project design and planning for EU projects, Analysis of sources of financing of projects in public administration and decision on financial structure; Project risk management in public administration, Cost-benefit analysis of public projects. <i>Practical lectures</i> Exercises; Other forms of teaching; Study research.
Literature: Jovanović, P. (2006). Upravljanje projektom, Fakultet organizacionih nauka, Beograd. Wirick, D. (2009). Public-sector project management: Meeting the challenges and achieving results, John Wiley & Sons Publishing and Project Management Institute. PMI (Project Management Institute). (2006). Government extension to a guide to the Project management body of knowledge. (3th. ed.). Newton Square, Pennsylvania: Project Management Institute. EUROPEAN COMMISSION, (2014). Guide to Cost-Benefit Analysis of Investment Projects - Economic



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



appraisal tool for Cohesion Policy 2014-2020, http://ec.europa.eu/regional_policy/index_en.cfm			
Number of active teaching hours	Theoretical teaching: 3	Practical teaching: 2	
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	5	Written or oral exam	40
Practical classes	5		
Tests	40		
Seminars	10		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	
5	0-50	Failing	
Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)			
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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course name: Electronic Government			
Teacher/teachers: Zoran S. Kalinić			
Language of instruction: English			
Course status: Elective			
ECTS: 8			
Prerequisites: /			
Semester: Winter			
Course objective: The objective of the course is to introduce contemporary theoretical and practical aspects of electronic government, the most important business models of e-government and their characteristics, as well as some important e-government services and case studies. The course also includes aspects of e-government development and implementation, but also a discussion on security and other issues in e-government.			
Learning outcome of the course: - Knowledge and understanding of basic concepts, technologies and models of electronic government, - Understanding of most important examples of e-government services and aspects of e-government development and implementation, as well as some security issues and other barriers to e-government development.			
Course content <ol style="list-style-type: none"> 1. Introduction to e-government 2. Information society and e-government 3. Concepts and strategy of e-government 4. E-government business models 5. E-government services 6. E-government portals 7. E-procurement 8. E-voting 9. Mobile government 10. Open government 11. E-government development and implementation 12. Security issues in e-government 13. Digital divide and barriers to e-government 14. Global trends and state of development 15. E-government case studies 			
Literature: <ol style="list-style-type: none"> 1. Anttiroiko, A-V. (2008). Electronic Government: Concepts, Methodologies, Tools, and Applications, Information Science Reference 2. Wirtz, B.W., Daiser, P. (2015). E-government: Strategy Process Instruments, German University of Administrative Sciences Speyer 3. Veit, D., Huntgeburth, J. (2014). Foundations of Digital Government: Leading and Managing in Digital Era, Springer. 4. Teaching materials available on the e-learning platform of the Faculty of Economics in Kragujevac. 			
Number of active teaching hours		Theoretical teaching: 3	Practical teaching: 2
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	10	Written or oral exam	50
Practical classes	/		
Tests	20		
Seminars	20		
Other			



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Grading System		
Grade	No. of points:	Description
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9	81-90	Exceptionally good
8	71-80	Very good
7	61-70	Good
6	51-60	Passing
5	0-50	Failing

Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)

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ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
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AND BUSINESS



Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course name: Public Policy Analysis			
Teacher/teachers: Vladan M. Ivanović			
Language of instruction: English			
Course status: Elective			
ECTS: 8			
Prerequisites: /			
Semester: Winter			
Course objective: Students will be able to understand the basic concepts related to policy analysis, assessment potentials of alternative public policies and perform their comparative analysis. Further, they will be able to reliably and operationally apply knowledge and develop skills in situations related to public policy making, which they acquired during the course. The goal is that students, through an understanding of the processes and factors that affect political and administrative decision-making, be in position to evaluate alternative ways in achieving the objectives of a particular public policy at minimum costs, i.e., choose public policies that are most effective to particular goal.			
Learning outcome of the course: Students will be able to:			
<ul style="list-style-type: none"> • Apply different methods in analysis public policies; • Make a selection of the best public policy model that needs to be applied in a specific area of public policy and under the circumstances in which it is formulated and implemented; • Contextualize model and evaluate a specific public policy proposal; • Assess the outcomes of alternative public policies through application of criteria for evaluation of proposals; • Choose the best public policy - in the given circumstances and in accordance with the defined goals; • Understand the decision-making processes and issues regarding operational implementation of public policies, programs and strategies in different public organizations and institutions on different levels of public administration; • To develop monitoring framework which will guarantee effective governance, successful problem solving which appear in connection with the implementation and evaluation of a specific public policy. 			
Course content			
<i>Theoretical lecture</i> The process of policy analysis; Policy analysis in policy making process; Structuring policy problems; Quantitative skills for policy analysis; Forecasting expected policy outcomes; Prescribing preferred policies; Monitoring observed policy outcomes; Evaluating policy performance; Developing policy arguments; Communicating policy analysis.			
<i>Practical lectures</i> Exercises; Other forms of teaching; Study research.			
Literature: Dunn, W. (2015). Public Policy Analysis. New York: Routledge. Gertler et al. (2016). Impact Evaluation in Practice. Washington: World Bank Group. Kraft, M. E., & Furlong, S. R. (2015). Public policy: Politics, analysis, and alternatives. 5th Edition, Sage. Bardach, E., & Patashnik, E. M. (2016). A practical guide for policy analysis: The eightfold path to more effective problem solving. CQ press.			
Number of active teaching hours		Theoretical teaching: 3	Practical teaching: 2
Teaching methods Lectures by professors, case studies, discussions, etc.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	10	Written or oral exam	30



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ



UNIVERSITY OF KRAGUJEVAC
FACULTY OF ECONOMICS
AND BUSINESS

Practical classes	/		
Tests	30		
Seminars	30		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	
5	0-50	Failing	
Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)			
*maximum length is 2 pages A4 format			

[Table 5.2](#)



УНИВЕРЗИТЕТ У КРАГУЈЕВЦУ
ЕКОНОМСКИ ФАКУЛТЕТ

UNIVERSITY OF KRAGUJEVAC
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Study program: PUBLIC FINANCIAL MANAGEMENT			
Type and level of studies: Master's studies (second level)			
Course unit: Public Management			
Teacher/teachers: Jelena D. Nikolić, Dejana R. Zlatanović			
Language of instruction: English			
Course status: Required			
ECTS: 8			
Prerequisites: /			
Semester: Winter			
Course unit objective: <ul style="list-style-type: none">• Acquiring theoretical and practical knowledge in the field of public sector management required for solving complex problems in the field of public sector;• Providing an understanding of traditional and modern management approaches related to the basic functions of management: planning, organizing, leadership and control;• Identifying and understanding the interests of different stakeholders, as well as the challenges imposed to the organizations in the public sector;• Understanding of different public management models, modern management methods and techniques as well as managerial skills in the public sector;• Studying the relevant aspects of business problems solving in the field of public sector.			
Learning outcomes of Course unit <ul style="list-style-type: none">• Students will acquire knowledge in the field of public management in order to understand management functions, roles and skills, as well as key challenges for management in the public sector;• Students will be able to develop and apply new practical knowledge in the field of public sector management;• Students will be able to select and solve the relevant research problem by applying appropriate research methods and techniques;• Students will be able to make conclusions about the consequences of management methods and techniques in complex problem situations;• Students will be able to exchange acquired knowledge in public management with the colleagues in the related fields of economics, management and organization;• Students will be able to develop the necessary skills for individual problem solving.			
Course unit contents <p><i>Theoretical lecture</i> Defining public sector management; The basic theoretical approaches; General environment in the public sector: political, social and legal; Stakeholder analysis, social responsibility and ethics; Decision-making process in the public sector; Planning and strategic management in the public sector; Organizational structure and processes in the public sector; Organizational culture; Change and innovation management; Human resource management; Leadership: theories and models; Motivation theories; Proces and types of control in the public sector; Ethical dilemmas in the public sector.</p> <p><i>Practical lectures:</i> Case studies method, individual and group work</p>			
Literature <p>Hill, J. C., & Lynn, Jr. E. L. (2016). <i>Public Management: Thinking and Acting in Three Dimensions</i>, SAGE Publication, London</p> <p>Klijn, E. H., & Koppenjan, J. (2016). <i>Governance Networks in the Public Sector</i>, Routledge, New York</p> <p>Flynn, N. (2007). <i>Public Sector Management</i>, SAGE Publication, London</p>			
Number of active teaching hours	Theoretical teaching: 3	Practical teaching: 2	
Teaching methods Professor's lectures, individual and group discussions, case studies, team work.			
Examination methods (maximum 100 points)			
Exam prerequisites	No. of points:	Final exam	No. of points:
Student's activity during lectures	10	oral exam	30



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AND BUSINESS

practical classes/tests	30	written exam	
Seminars/homework	20		
Project	10		
Other			
Grading System			
Grade	No. of points:	Description	
10	91-100	Excellent	
9	81-90	Exceptionally good	
8	71-80	Very good	
7	61-70	Good	
6	51-60	Passing	
5	0-50	Failing	
Examination methods can be different, the table shows only some options: (written exams, oral exams, project presentation, seminars, etc...)			
*maximum length is 2 pages A4 format			

[Табела 5.2](#)